

臺北市政府青年局

Department for Youth, Taipei City Government

2026 臺北青年外交學堂

2026 Diplomatic Leadership Academy

招生簡章

Admissions Guide

主辦單位 Organizer | 臺北市政府青年局 Department for Youth, Taipei City
Government

承辦單位 Implementer | 台灣教育公平促進會 Association of Educational Equity,
Taiwan

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中華民國 115年7月15日



主辦單位
Organizer

臺北市政府
青年局
DEPARTMENT FOR YOUTH
TAIPEI CITY GOVERNMENT



承辦單位
Implementer



AEET 台灣教育公平促進會
Association of Educational Equity, Taiwan

廣告

一、簡介 | Program Introduction

由臺北市政府青年局主辦，台灣教育公平促進會執行，在國際情勢快速變動與外交事務日益多元的當代，期許成為您接軌國際局勢、厚植外交實務能力的起點。

系列課程旨在培育具備國際視野與公共參與能力的青年人才。透過專業導師與講師之引導，強化學員的外交專業知識與政策理解，並培養對國際事務的深度關注，為臺北市參與國際事務及推動城市外交奠定堅實的人才基礎。

Organized by the Department for Youth, Taipei City Government, and implemented by Association of Educational Equity, Taiwan, this program is designed to serve as your gateway to understanding global developments and strengthening practical diplomatic competencies in an era marked by rapid international change and increasingly diverse diplomatic affairs.

The series of courses aims to cultivate young talents with a global perspective and a strong capacity for public engagement. With guidance from experienced mentors and lecturers, participants will enhance their expertise in diplomacy and policy analysis while deepening their awareness of international affairs. The program also seeks to build a solid talent foundation for Taipei's participation in international affairs and the advancement of city diplomacy.

本計畫共規劃10場課程，形式涵蓋專題講座與實戰工作坊：

- 導師制度：由導師針對課程內容與主題進行專業深度引領。
- 多元學習模式：包括2場專業講座，以及8場以互動、交流為核心的工作坊，強調學員間的腦力激盪與分組實作。
- 實務經驗接軌：邀請外交實務工作者、專家學者及 NGO/NPO 領域人士，分享第一線外交運作脈絡與當代國際議題。

期待透過一系列專業且多元的培力課程，帶領青年深入認識國際情勢、培養國際事務實務能力，並在交流與實作過程中累積跨文化溝通及公共參與經驗。無論是就讀外交、國際事務相關科系，或對國際領域抱持高度興趣與熱忱，臺北青年外交學堂都將是拓展視野、連結世界的重要起點。

The program features a total of 10 engaging sessions, including keynote lectures and hands-on workshops:

- **Mentorship-Based Learning:** Expert-led deep dives into course content and core themes.
- **Diverse Learning Approaches:** The curriculum includes at least two professional lectures, alongside multiple interactive workshops centered on collaboration, discussion, brainstorming, and group-based practical exercises.
- **Bridging Theory and Practice:** Diplomats, scholars, and professionals from the NGO/NPO sector will be invited to share firsthand insights into diplomatic practice and contemporary international issues.

Through a series of professional and diverse training courses, the program aims to guide young people in gaining a deeper understanding of global affairs, developing practical skills in international affairs, and building experience in cross-cultural communication and public engagement through interactive learning and hands-on activities. Whether you are studying diplomacy or international affairs-related fields, or simply have a strong passion for global issues, the Diplomatic Leadership Academy will serve as an important starting point for expanding your horizons and connecting with the world.

二、申請資格 | Eligibility

本計畫旨在招募具備國際視野、熱誠且具備實作潛力的青年人才，資格要求如下： This program aims to recruit young talents with a global perspective, strong passion, and practical potential. Applicants are expected to meet the following qualifications:	
身份類別 Applicant Categories	• 年齡：45歲以下。 • 國內青年：設籍、就學或就業於臺北市之青年。 • 非本國籍青年：目前於臺北市就學或就業之非本國籍青年。 • Age Limit: Youth aged 45 and under. • Domestic Youth Applicants: Young individuals who are registered residents of, currently studying in, or employed in Taipei. • International Youth Applicants: Non-Taiwanese youth who are currently studying or working in Taipei.
教育程度	• 目前就讀於大專院校三年級（含）以上之在學學生。 • 或具備相當學歷之社會青年。

Educational Background	• Current undergraduate students in their third year or above at colleges or universities. • Young professionals or individuals with equivalent academic qualifications.
專業背景（優先考量） Preferred Academic and Professional Background (Priority Consideration Criteria)	具備下列條件者將優先錄取： • 就讀國際事務、外交關係、政治、法律或相關領域之科系者。 • 雖非相關科系，但對國際外交、地緣政治、SDGs、人權倡議及公共參與有濃厚興趣並具備相關實踐經驗者。 Preference will be given to applicants who: • Are studying international affairs, diplomatic relations, political science, law, or other related fields; or • Although not from related academic disciplines, demonstrate strong interest and practical experience in international diplomacy, geopolitics, SDGs, human rights advocacy, and public engagement.
語文能力指標 Language Proficiency	因課程包含模擬談判、中英文政策提案撰寫及雙語成果發表等，申請者需具備良好的中文及英文聽說讀寫能力（建議檢附相關語檢證明作為遴選參考）。 As the program includes simulated negotiations, bilingual policy proposal writing, and presentations in both Chinese and English, applicants are expected to possess strong listening, speaking, reading, and writing skills in both languages. Applicants are encouraged to provide relevant language proficiency certificates as supporting documents for the selection process.

三、遴選機制與限制 | Selection Process and

Participation Requirements

錄取名額	預計招收學員35名，報名表單： https://forms.gle/MHFfmfggQf17DrJo7
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Admission Quota	Select 35 applicants, application link: https://forms.gle/MHFfmfggQf17DrJo7
保證金制度 Deposit Policy	● 保證金金額及繳納方式 本人同意依主辦單位通知期限，以現金方式繳納保證金新臺幣參仟元整（NT\$3,000）。具特殊身分（含低收入戶、中低收入戶、原住民、新住民子女或身心障礙家庭等）之申請者，於報名時附上相關證明文件並經審查通過者，保證金減免為新臺幣壹仟元整（NT\$1,000）。 ● 保證金退還原則 ■ 全額退還 符合下列條件者，於課程結束後全額退還所繳納之保證金： 1. 出席情形：經補課抵銷後，最終累計缺席時數不得超過6小時（含2堂課），並全程出席成果發表會。 2. 任務完成：完整並繳交所有指定課程任務及工作坊成果。 3. 秩序維護：無其他經主辦單位認定影響課程秩序之重大違規情事。 ■ 不予退還 有下列情形之一者，保證金不予退還： 1. 出席情形：未達本計畫規定之最低出席標準（經補課抵銷後，最終累計缺席時數超過6小時或2堂課），或未全程出席成果發表會。 2. 任務完成：未完成指定課程任務或成果繳交。 3. 中途退出培訓：未經主辦單位同意而中途退出本計畫，或簽署退出切結書。 4. 秩序維護：嚴重干擾課堂秩序，經勸導未改善，或有其他經主辦單位認定之重大違規情形，致影響課程進行或其他學員權益者（主辦單位得保留終止其參與資格及不予退還保證金之權利）。 ■ 特殊情形 因天災、重大疾病、事故或其他不可抗力因素致無法出席或繼續參與者，應檢附相關證明向主辦單位申請。經審查核可後，得視個案情形辦理保證金全額或部分退還，主辦單位並保留是否核發結業證書之最終決定權。 請詳閱：培訓保證金退還暨結業審查同意書 同意書將於確認參與資格後另行簽署及繳交。 ● Deposit Amount and Payment Method The Participant agrees to pay a deposit of NT\$3,000 in cash within the period specified by the Organizer.

Applicants with special circumstances or identities (including low-income households, near-poor households, Indigenous peoples, children of new immigrants, or families with members with disabilities) who submit relevant supporting documents during registration and pass the verification shall be eligible for a reduced deposit amount of NT\$1,000.

- **Deposit Refund Principles**

- **Full Refund**

The Participant shall receive a full refund of the deposit paid after completion of the program if all of the following conditions are met:

1. **Attendance:** After make-up classes are taken into account, the Participant's final accumulated absence **shall not exceed 6 hours** (including 2 class sessions), and the Participant shall attend the final presentation session in full.
2. **Completion of Assignments:** The Participant **shall complete and submit all required course assignments** and workshop outcomes.
3. **Maintenance of Course Order:** The Participant shall not have any serious violation that affects course order, as determined by the Organizer.

- **No Refund**

The deposit shall not be refunded if any of the following circumstances occur:

1. **Attendance:** The Participant fails to meet the minimum attendance requirement of the program (after make-up classes are taken into account, the Participant's final accumulated absence exceeds 6 hours or 2 class sessions), or fails to attend the final presentation session in full.
2. **Completion of Assignments:** The Participant fails to complete required course assignments or submit required outcomes.
3. **Withdrawal from the Program:** The Participant withdraws from the program without approval from the Organizer or submits a written withdrawal statement.
4. **Maintenance of Course Order:** The Participant seriously disrupts the course, fails to improve after receiving warnings, or commits other major violations recognized by the Organizer that affect course implementation or the rights and interests of other participants. The Organizer reserves the right to terminate the Participant's eligibility and retain the deposit.

- **Special Circumstances**

If the Participant is unable to attend or continue participating in the program due to natural disasters, serious illness, accidents, or other force majeure circumstances, the Participant shall submit relevant supporting documents to apply to the Organizer.

	Upon review and approval, the Organizer may determine whether to provide a full or partial refund of the deposit based on individual circumstances. The Organizer reserves the final decision regarding the issuance of the certificate of completion. Please read carefully: Training Deposit Refund and Graduation Review Agreement The agreement will be signed and submitted after participation is confirmed.
請假及補課規定 Attendance, Leave, and Make-up Policy	● 計時與遲到早退標準： 1. 課程缺席時數每堂以3小時計算。 2. 課程開始15分鐘後抵達視為遲到；遲到3次或早退3次，均以缺席1小時計算，並累計入缺席時數。 ● 請假手續（未於時限內申請者視為無故曠課）： 1. 公假或事假：須於課程開始3日前透過 Email 提出申請並檢附相關證明。 2. 病假或突發狀況：須於課程開始1小時前告知執行單位，並於次堂課程開始前補交證明（若為最後一堂課程，須於成果發表會前補交）。 ● 補課抵銷機制： 1. 僅「已依規定完成請假手續」之缺席得申請補課；無故曠課者不得補課，缺席時數直接計入。 2. 補課上限為3堂（共9小時）。補課方式為觀看該堂課程錄影並於指定期限內繳交學習心得與任務，經審核通過後方可抵銷該堂缺席時數。所有補課須於成果發表會前完成。 3. 經補課抵銷後，最終剩餘之未抵銷淨缺席時數仍不得超過6小時（2堂），否則仍視為未達結業與退費標準。 ● Attendance Calculation and Tardiness/Early Departure Standards: 1. Each class absence is calculated as 3 hours. 2. Arriving 15 minutes after the course starts is considered tardy. Being tardy 3 times or leaving early 3 times will be counted as 1 hour of absence and will be added to the total absence hours. ● Leave Procedures (Failure to apply within the time limit will be treated as an unexcused absence):

	1. Official Leave or Personal Leave: Application must be submitted via email with supporting documents at least 3 days before the start of the class. 2. Sick Leave or Emergencies: Must notify the Implementer at least 1 hour before the start of the class, and supporting documents must be submitted before the next class (if it is the final class, documents must be submitted before the Final Presentation). ● Make-up Class Offset Mechanism: 1. Only absences that have "completed the leave application procedures in accordance with regulations" are eligible for make-up classes. Unexcused absences cannot be made up, and the absence hours will be directly counted. 2. The maximum number of make-up classes is 3 (9 hours in total). Make-up classes require watching the recorded session video and submitting learning reflections and assigned tasks by the specified deadline. Absence hours can only be offset upon successful review and approval. All make-up classes must be completed before the Final Presentation. 3. After make-up class offsets, the final remaining net un-offset absence hours must still not exceed 6 hours (2 sessions); otherwise, it will still be deemed as failing to meet the graduation and refund standards.
結業證書發放制度	欲獲得結業證書，必須同時滿足以下條件： 1. 出席情形：經補課抵銷後，最終累計缺席時數不得超過6小時（含2堂課），且全程出席成果發表會。 2. 任務完成：完整繳交所有階段性課程任務及工作坊成果。 To receive the certificate of completion, the Participant must fulfill all of the following requirements: 1. Attendance: After make-up classes are taken into account, the Participant's final accumulated absence shall not exceed 6 hours (including 2 class sessions), and the Participant shall attend the final presentation session in full. 2. Completion of Assignments: The Participant shall complete and submit all stage-based course assignments and workshop outcomes.

遴選程序	甄選包含「書面」與「英文自述影片」審查。
Selection Procedure	The selection process involves “a written document review” and “an English video presentation.”

四、遴選程序

1. 書面審查 | Document Review Requirements

書面資料 Required Documents	說明 Notes
個人專業履歷 Curriculum Vitae (CV)	1至2頁的專業履歷 繳交方式：請使用 Google Docs 撰寫，或將檔案上傳至 Google 雲端平台，並開啟「知道連結的人皆可閱覽」之共用權限，於報名系統貼上該雲端連結。（檔案名稱：英文名_CV） A 1–2-page professional résumé Submission: Please use Google Docs or upload it to Google Drive, enable "Anyone with the link can view" sharing permission, and paste the link into the application system. (File name: <i>Name_CV</i>)
動機自述 Motivation Statement	以英文撰寫 500-1000 字，內容應著重於申請者參與本計畫之核心動機、期望收穫。 繳交方式：請使用 Google Docs 撰寫，或將檔案上傳至 Google 雲端平台，並開啟「知道連結的人皆可閱覽」之共用權限，於報名系統貼上該雲端連結。（檔案名稱：英文名_ST） Applicants must submit a statement written in English (500–1,000 words). The content should focus on the applicant's core

	motivation for participating in this program and the key takeaways they expect. Submission: Please use Google Docs or upload it to Google Drive, enable "Anyone with the link can view" sharing permission, and paste the link into the application system. (File Name: <i>Name_ST</i>)
語言證明 Language Proficiency Certificate(s)	請提供近5年內之英文能力檢定證明（如托福 TOEFL、多益 TOEIC、雅思 IELTS 等），以證明具備國際交流、雙邊協商及多邊會議參與所需之英文聽說讀寫溝通能力。 繳交方式：請將證明檔案上傳至 Google 雲端平台（或整合於 Google Docs 中），並開啟「知道連結的人皆可閱覽」之共用權限，於報名系統貼上該雲端連結。 （檔案名稱：英文名_Language） Please provide proof of English proficiency obtained within the past five years (e.g., TOEFL, TOEIC, IELTS, or other equivalent certifications) to demonstrate English proficiency for international engagement, bilateral discussions, and participation in multilateral conferences. Submission: Please upload your certificates to Google Drive (or integrate them into a Google Doc), enable "Anyone with the link can view" sharing permission, and paste the link into the application system. (File Name: <i>Name_Language</i>)

1. 影片甄選 | Video Review Requirements

影片甄選規範 Video Submission Information	說明 Notes
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英文自述影片 English Video Statement	限時1-1.5分鐘，全程以英文發音。 拍攝規格：可用手機以直式（9:16）直接錄製，畫面與聲音清晰即可。 繳交方式：請將影片上傳至 Google 雲端平台，並開啟「知道連結的人皆可閱覽」之共用權限，於報名系統貼上該雲端連結。 （檔案名稱：英文名_VD） A 1-1.5-minute video pitch spoken entirely in English. Specification: Please record with a smartphone in vertical format (9:16). Ensure both video and audio are clear. Submission: Please upload the video to Google Drive, enable "Anyone with the link can view" sharing permission, and paste the link into the application system. (File name format: <i>Name_VD</i>)
影片引導題目 Video Prompt	請在影片開頭進行精簡自述。接著，你認為在跨文化溝通中，最重要的能力是什麼？你曾在自己的生活中如何展現過這項能力？ Please begin your video with a concise self-introduction. Following that, what do you think is the most important skill in cross-cultural communication, and how have you demonstrated it in your life?

※本階段著重於申請者之表達能力與國際敏感度，服裝儀容請以合宜之商務休閒為主，將納入審查之整體印象考量。

※ This stage evaluates applicants' communication skills and international awareness. Appropriate business-casual attire is required and will be considered part of the overall assessment.

五、計畫期程 | Program Timeline

項目 Items	預定日期 Date	說明 Notes
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報名時間 Application Period	即日起 - 115年8月16 日 23:59 Now – Aug 16, 2026 at 23:59	線上報名 On-line Application
審查及錄取名 單公告 Documents Review and Results Announcement	115年8月21 日前 Before Aug 21, 2026	針對學員繳交之書面資料與影片進行資格審查。錄取名單將公告於青年局官網，並以電子郵件個別通知錄取者。 The submitted application documents and videos will be reviewed for eligibility. The list of admitted participants will be announced on the Department for Youth's official website. Admitted applicants will also be notified individually by email.
正式課程 Official Courses	115年9月1 日 - 10月15 日 Sep 1 – Oct 15, 2026	每堂課3小時，共10堂。 了解更多： 課程規劃 The training consists of 10 sessions in total, with each session lasting 3 hours. Learn More: Course Curriculum
成果發表會 Final Presentation	115年10月 17日 October 17, 2026	學員分組進行專案成果發表。 Participants presenting the group project outcomes.